

## MUB MEETING MINUTES

January 22, 2019

Attendees included: Ken Sabers, MUB President, Shawn Mechling, MUB member; Ron Waterland, MUB member; Fay Bueno, Finance Officer; Rick Bush, Public Works Director; Dale Olson, Water Superintendent; Greg Barnier, City Attorney; Liz Wunderlich, City Engineer; Daniel Ainslie, City Manager.

1. Meeting called to order by Ken Sabers.
2. a.) Mechling made a motion to approve the October agenda, second by Waterland. All approved.  
b.) Mechling made a motion to approve the October minutes, second by Waterland. All approved.
3. Waterland made a motion to approve the claims, second by Mechling. All approved.
4. City Finance Office- Bueno reported that we have been on Express Bill Pay for a year and a half now and we have 762 people that are using it and 191 are paperless.
5. Customer Concerns – None
6. Water Superintendent Report- Olson reported that they have been training the newly hired Operator on meter reading. Olson also presented the Board with a proposal cost from Core & Main for new MXU's to replace the old ones. As of now we need our old system to read some of the MXU's we have. This means we have to double stack them and have two setups, one set up for each box. He asked Core & Main for a price break on new MXU's/Smart Points. We have around 420 old MXU's. If we replaced them this would eliminate one of the two current set ups and eliminate some error in the system. Most of these MXU's have met their 20-year life expectancy as well. Small discussion about smart points and installation.
7. Public Works Director Report- Bush reported that we are on schedule and we are going to be moving the office portion of our campus next week. We will be moving all of our Scada and Meter reading into our new office as well. Liz's project with North Star extended water and sewer to those houses on Woodland Drive next spring. We also hosted the Water and Wastewater training this last month which brought in around 36/37 people.
8. Public Hearings – None
9. Old Business
  - a.) Barnier held a discussion on the Second Reading of the Rate change draft. He advised that we should simply refer the account owner and not the property owner to make the verbiage constant and cover rentals. Ainslie informed the board that the Residential Availability Fee was established in 2013 with no increase. He advised them to think about changing it for next year. Small Discussion held deciding to put it on the April 2019 Agenda. Waterland made a motion to approve the second the reading of the Rate Change draft, Title 15, second by Mechling. All approved.
10. New Business – None
11. Other matters that may come before the MUB Board – None
12. Executive Session- None

Waterland motioned to adjourn the meeting at 8:16 am. Mechling seconded it and all approved.

The next meeting will be held on December 18, 2018 at 7:30 am in the front conference room at City Hall.

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Ken Sabers, President

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